



## Events Enquiry Form

*Thank you for your interest in holding an event at The Tin Shed Port Douglas Community & Sports club. Your event and catering experience is very important to our team. For us to better cater to you please provide as much detail below and our events team will respond back to you.*

Today's date: \_\_\_\_\_

Contact/ hosts name: \_\_\_\_\_

Company/ event name: \_\_\_\_\_

Event type: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Event Date: \_\_\_\_\_

Estimate Event Times: \_\_\_\_\_

Estimate Number of Guests: \_\_\_\_\_

Estimate Total budget: \_\_\_\_\_

Private Event OR Shared space event: \_\_\_\_\_

Preferred event location: "Downstairs Deck" OR "Upstairs Cocktail lounge" \_\_\_\_\_

Type of menu or reception: \_\_\_\_\_

Type of beverage service: \_\_\_\_\_

Special concerns or requirements: \_\_\_\_\_

List a few of your event expectations and any additional notes:

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*Thank you for your information. We endeavour to respond as quickly as we can, while you wait, visit our website or socials to find out what's coming up at The Tin Shed in Port Douglas!*

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